


Agenda Item No:	14	
Committee:	Council	
Date:	19 July 2018	
Report Title:	Membership of Committees, Panels and Outside Bodies	

1 Purpose / Summary

There have recently been some changes to the political groups within the Council and as a result it is important to reflect those changes in the Committees and Outside Bodies requiring political representation. The rules governing political proportionality are utilised to allocate the seats for the political groups.

2 Key issues

- The Committees and Panels which are to be established for the municipal year 2018-19 were agreed by Annual Council in May 2018. Annual Council also agreed the political proportionality for those committees and panels.
- Since the Annual Council meeting there have been some changes to the political make up of Council, which needs to be reflected in the political proportionality of Committees and panels.
- The rules relating to political proportionality in relation to membership of committees are set out in the Local Government and Housing Act 1989 and the supporting regulations.
- To accommodate all political groups' entitlement to seats on Committees, it is necessary to increase the number of seats on O&S from 11 to 12.
- In addition to the political proportionality changes there is also a new Outside Body which requires political representation, namely The March Area Transport Study Group which requires two representatives

3 Recommendations

- To increase the number of Members on Overview and Scrutiny from 11 to 12 to accommodate all political groups' entitlement to seats on Committees.
- To adopt the schedule of political allocations set out in the appendices.

Wards Affected	All
Forward Plan Reference	NA
Portfolio Holder(s)	Councillor Chris Seaton, Leader of the Council
Report Originator(s)	Carol Pilson - Corporate Director and Monitoring Officer Anna Goodall - Head of Governance and Legal Services

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Background Paper(s)	Constitution

4 Background / introduction

- 4.1 Council set out the Committees and Panels which are to be established for the current municipal year at the Annual Council meeting. Since that meeting the makeup of political groups has changed which needs to be reflected in the political proportionality of the established committees and panels. The same proportionality rules apply to Outside Bodies, when more than 2 representatives are required.

5 Considerations

- 5.1 The rules relating to political proportionality in relation to membership of committees are set out in the Local Government and Housing Act 1989 and the supporting regulations.
- 5.2 For the purposes of the regulations a political group must consist of two or more members who have signed a declaration to that effect.
- 5.3 Where one or more groups exists the relative proportions of the groups should be used in allocating seats on committees/outside bodies.
- 5.4 The distribution of the 39 current members of the Council within the group structures is:
- | | | |
|-------------------|----|-----|
| Conservative | 33 | 87% |
| Liberal Democrat | 3 | 8% |
| Truly Independent | 2 | 5% |
| Unaligned | 1 | |
- 5.5 It should be noted that political groups can appoint members who are not aligned to a political group, or indeed aligned to another group to seats allocated to them under the political proportionality rules for both committees and panels and outside bodies.

6 Committees and Panels

- 6.1 Cabinet is exempt from the requirements of political proportionality, and its membership is determined by the Leader of the Council in accordance with Article 7.
- 6.2 The Tables laid out in the appendices to this report set out the standing committees of the Council and outside bodies and the allocation of the seats to political groups.

7 Outside Bodies

- 7.1 The changes to political groups will also result in changes to the allocation of seats on Outside Bodies.

Appendix A - Allocation of seats on Committees & Panels

Committee	Membership	Political Apportionment
Overview and Scrutiny	<p>Up to 12 members of the Council (none of which may be part of the Cabinet)</p> <p>Appointment: Chairman Vice Chairman</p>	<p>10 to Conservative Group 1 to The Liberal Democrat Group 1 to the Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
Planning Committee	<p>Up to 15 members of the Council. No more than three of which can be members of the Cabinet.</p> <p>Each political group can appoint up to 4 substitute members</p> <p>Appointment: Chairman Vice Chairman</p>	<p>13 to Conservative Group 1 to The Liberal Democrat Group 1 to The Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>
Licensing Committee (Licensing Act 2003)	<p>Up to 12 members of the Council.</p> <p>The same Members are to be appointed for the Licensing Act 2003 Committee and the Non Licensing Act 2003 Committee.</p> <p>Appointment: Chairman Vice Chairman</p>	<p>10 to the Conservative Group 1 to The Liberal Democrat Group 1 to The Truly Independent Group</p> <p>To the Conservative Group To the Conservative Group</p>

Committee	Membership	Political Apportionment
<p>Staff Committee</p>	<p>8 members of the Council to be formed from: 3 members of Cabinet, one of which is to be the portfolio holder with responsibility for Finance. 3 members of any Overview and Scrutiny panel 2 Backbench members</p> <p>Appointment: Chairman Vice Chairman</p> <p>The Chairman may be a member of Cabinet</p>	<p>7 to the Conservative Group 1 to The Liberal Democrat Group</p> <p>To the Conservative Group To the Conservative Group</p>
<p>Corporate Governance Committee</p>	<p>Up to 9 members of the Council to be formed from: Up to 3 members of Cabinet not including the portfolio holder responsible for finance Up to 3 members drawn from the Overview and Scrutiny panel 3 Backbench members</p> <p>Appointment: Chairman Vice Chairman</p> <p>The Chairman may be a Member of Cabinet or Overview and Scrutiny</p>	<p>8 to Conservative Group 1 to The Liberal Democrat Group</p> <p>To the Conservative Group To the Conservative Group</p>

Committee	Membership	Political Apportionment
<p>Conduct Committee</p>	<p>Up to 5 Members of the Council</p> <p>Appointment: Chairman Vice Chairman</p> <p>The Committee may also appoint itself up to two members of Town or Parish Councils to assist its work.</p> <p>Three additional substitute members to be appointed</p> <p>Independent Person: Deputy Independent Person:</p>	<p>4 to Conservative Group 1 to unaligned member</p> <p>To the Conservative Group To the Conservative Group</p> <p>Currently: Councillor Andrew Donnelly and Councillor Nigel Russell</p> <p>2 to Conservative Group 1 to Truly Independent or Liberal Democrats</p> <p>Tina Gambell Claire Hawden-Beal</p>
<p>Appointments Panel</p>	<p>Up to 7 members and not less than 3 nominated by the Leader to reflect political proportionality</p> <p>Appointment: Chairman Vice Chairman</p>	<p>6 to the Conservative Group 1 to The Liberal Democrat Group</p> <p>To the Conservative Group To the Conservative Group</p>

Appendix B - Appointments to Committees and Panels

Cabinet (9)	
Councillor Mark Buckton	Councillor Peter Murphy
Councillor Mike Cornwell	Councillor Chris Seaton - Leader of the Council
Councillor Mrs Anne Hay	Councillor David Oliver - Deputy Leader of the Council
Councillor Mrs Dee Laws	
Councillor David Mason	
Overview and Scrutiny Panel (12)	
Councillor Chris Boden (C)	Councillor Michael Humphrey (VC)
Councillor Gavin Booth	Councillor Mrs Kay Mayor
Councillor Sam Clark	Councillor Kit Owen
Councillor Steve Count	Councillor Steve Tierney
Councillor David Hodgson	Vacancy - Conservative
Vacancy - Conservative	Vacancy - Truly Independent
Planning Committee (15)	
Councillor Mrs Sam Clark (VC)	Councillor Alex Miscandlon (C)
Councillor David Connor	Councillor Peter Murphy
Councillor Stephen Court	Councillor Mrs Florence Newell
Councillor Mrs Maureen Davis	Councillor Will Sutton
Councillor Mrs Anne Hay	Vacancy- Conservative
Councillor Mrs Dee Laws	Vacancy- Conservative
Vacancy - Truly Independent	Vacancy - Conservative
	Vacancy- Conservative
Substitutes: TBC	
Licensing Committee (12) - same Members for Licensing Act 2003 Committee and Non - Licensing Act 2003 Committee	
Councillor Mrs Virginia Bucknor	Councillor Mrs Kay Mayor
Councillor Mark Buckton	Councillor Alex Miscandlon
Councillor Mrs Sam Clark	Councillor David Oliver
Councillor David Connor	Councillor Kit Owen (VC)
Councillor Michael Humphrey (C)	Councillor Michelle Tanfield
Vacancy - Liberal Democrats	Councillor Steve Tierney

Corporate Governance Committee (9)	
Councillor Gavin Booth	Councillor Mrs Florence Newell (VC)
Councillor Ralph Butcher	Councillor Will Sutton
Councillor John Clark (C)	Councillor Michelle Tanfield
Councillor David Hodgson	Vacancy - Conservative
Councillor Peter Murphy	
Staff Committee (8)	
Councillor Ralph Butcher (VC)	Councillor Mrs Anne Hay
Councillor Mrs Sam Clark	Councillor Peter Murphy
Councillor David Connor	Councillor David Oliver
Councillor Mrs Maureen Davis (C)	Vacancy - Liberal Democrat
Conduct Committee (5)	
Councillor Chris Boden (VC)	Councillor David Mason
Councillor Miss Sam Hoy (C)	Councillor Robert Skoulding
Councillor Michael Humphrey	
Independent People Tina Gambell Claire Hawden-Beal(Sub)	Town/Parish Reps Cllr Andrew Donnelly Cllr Nigel Russell
Substitutes: TBC	

Appendix C - Allocation of seats on Outside Bodies

Outside Body	Number of representatives required	Proportionality
Anglia Revenue Partnership	1 + 2 substitutes	Conservative Party representation
Benwick Internal Drainage Board (IDB)	4	3 Conservatives and 1 of either the Liberal Democrat or Truly Independent Group
Cambridgeshire Military Community Covenant Board	1	Conservative Party representation
Cambridgeshire Police and Crime Panel	1 + 1 substitute	Conservative Party representation
Cambridgeshire Health and Wellbeing Board + District Lead Members Group	1	Conservative Party representation
Chatteris Community Centre Association	2	Conservative Party representation
Clarion Regional Scrutiny Committee	1	Conservative Party representation
CNC Board	1 + 1 substitute	Conservative Party representation
College of West Anglia Governing Body	1	Conservative Party representation
Community Learning and Skills Partnership	1	Conservative Party representation
Curf and Wimblington IDB	1	Conservative Party representation
East Cambs and Fenland Childrens and Young Peoples Partnership	1	Conservative Party representation
Feldale IDB	7	6 Conservative representatives and 1 to the Liberal Democrat Group
Fenland Association of Community Transport	1	Conservative Party representation
Fenland Diverse Communities Forum	1	Conservative Party representation
Fenland Strategic Partnership	1	Conservative Party representation
Fenland Tension Monitoring Group	1	Conservative Party representation
Fenland Transport and Access Partnership	1	Conservative Party representation

Outside Body	Number of representatives required	Proportionality
Fenland Twinning Association	4	3 Conservative Party representatives and 1 of either the Liberal Democrat or Truly Independent Group
Hanson, Fletton Brickworks Industry	1	Conservative Party representation
Health Committee	1 + 1 substitute	Conservative Party representation
Hundred of Wisbech IDB	15	13 Conservative representatives, 1 Liberal Democrat, 1 Truly Independent
Kings Lynn IDB	1	Conservative Party representation
LGA/ LGA Rural Commission/ LGA Urban Commission	1 + 1 Substitute	Conservative Party representation
Manea and Welney Drainage Commissioners	2	Conservative Party representation
March Area Transport Study Group	2	Conservative Party Representation
March West and White Fen Internal Drainage Board (Previously known as March and Whittlesey IDB)	5	4 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
March East IDB	11	10 Conservative representatives and 1 to the Liberal Democrat Group
March Education Foundation	1	Conservative Party representation
March Fifth IDB	8	7 Conservative representatives and 1 of either the Liberal Democrat or Truly Independent Group
March Sixth IDB	4	3 Conservative Party representatives and 1 of either the Liberal Democrat or Truly Independent Group
March Third IDB	8	7 Conservative representatives and 1 to the Liberal Democrat Group
Middle Level Commissioners	3	3 Conservative Party representatives
Needham and Laddus IDB	1	Conservative Party representation

Outside Body	Number of representatives required	Proportionality
Nightlayer IDB	10	9 Conservative Representatives and 1 to the Liberal Democrat Group
North Level IDB	7	6 Conservative representatives and 1 to the Liberal Democrat Group
Wisbech Community Development Trust (Oasis Village Centre)	1	Conservative Party representation
Ransonmoor IDB	2	2 Conservative Party representation
RECAP	1	Conservative Party representation
Rural Cambs CAB	3	3 Conservative Party representatives
Safer Fenland Partnership	1	Conservative Party representation
The Wash and North Norfolk Coastal European Marine Site Management Scheme	1	Conservative Party representation
The Combined Authority	1	Conservative Party representation
The Combined Authority Overview and Scrutiny Committee	2 + 1 Substitute	2 Conservative Party Representation
The Combined Authority Audit Committee	1 + 1 Substitute	Conservative Party representation
Upwell IDB	2	Conservative Party representation
Waldersey IDB	2	Conservative Party representation
Warboys, Somersham and Pidley IDB	1	Conservative Party representation
Whittlesey and District IDB	5	4 Conservative Party representatives 1 of either the Liberal Democrat or Truly Independent Group
WisARD	1	Conservative Party representation
Wisbech and Fenland Museum Management Committee	1	Conservative Party representation

Outside Body	Number of representatives required	Proportionality
Wisbech Access Study Member Steering Group	2	2 Conservative Party Representation
Young People March	1	Conservative Party representation